

JOB POSITION: Cat Animal Care Attendant

STATUS: Temporary Independent Contractor

PURPOSE OF POSITION:

Provides clean habitats for cats, evaluates, monitors and records behaviors and or medical issues. Assists shelter Animal Care Technician with pathways. Responsible for and under the direction of the Director of Animal Care.

KEY RESPONSIBILITIES/SCOPE OF SERVICES:

- Clean all cats in designated areas, use of appropriate safety equipment required
- Provide fresh food & water, liners, sheets/blankets/cardboard to cover acclimation kennels
- Clean acclimation kennels with Rescue disinfectant when animal is removed
- Ensure identification kennel cards are on each acclimation kennel.
- Records pertinent information such as bowel movement, urine amounts, intake of food & water
- Keeps up to date with communication with staff/volunteers, new protocols
- Offers assistance for possible reclaim, locate cats physically or via identification binder
- Provides cats with habitats to allow for enrichment, areas to hide, enter & exit
- Makes notation if cats have obvious health issues, advising lead of findings
- Interact with co-workers and volunteers in an efficient and courteous manner to ensure a cooperative team environment amongst all.
- All other related duties as assigned by the Director of Animal Care.

PROFESSIONAL WORKING RELATIONSHIP EXPECTATIONS:

- Dress/Act professionally
- Speak respectfully
- Supportive communication, problem solving collaboration. Goals and feedback oriented
- Call your supervisor a minimum of two hours before a scheduled shift if unable to work.
- Follow all policies and procedures of the Maui Humane Society

COMPENSATION TERMS/WORKING CONDITIONS:

- **HOURS/RATE:** Work schedule will be Friday-Sunday Pay rate is \$20 per hour.
- Primarily outdoors/indoors
- Workstations and appropriate tools needed for job duties provided

REQUIREMENTS:

- US citizen
- *Education and Experience:* Minimum of 1 year working with animals, animal handling
- *Skills:* Able to multitask and work quickly, calmly and efficiently, animal care and behavior knowledge, safe/proper animal handling techniques.
- *Physical Demands:* Must be able to lift a minimum of 40lbs. Work performed both inside and outdoors requiring lifting, bending, stooping, pushing, carrying and other strenuous activities.
- Cat experience preferred or the desire to learn to care for cats